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| Document Type: | Not Chargeable |
| Exemption Provision: | Road Closure – Same Parties, No Consideration |

Introduction

This Document Guide Note applies to a document that effects the closure of a road or a portion of a road and the vesting of that land is between the same parties.

As there is no conveyance to another person the document is **not** liable to stamp duty under any other head of duty.

The Lands Titles Office (LTO) require the document to have a Document ID prior to lodgement with them.

The land can be Qualifying land or residential land or primary production land.

What documents can I self-determine under this document type?

The document is usually titled 'Application for Document of Title under the *Roads (Opening and Closing) Act 1991*'.

What types of transactions can I self-determine under this document type?

A road closure is deemed **suitable** for self-determination under this document type where:

- the document refers to **one** party only.

The following similar transactions cannot be self-determined under this document type:

If your document is a road closure between **different parties**, refer to the appropriate document type:

[Conveyance of Land | Road Closure](#)

[Conveyance of Land | Road Closure – Qualifying Land](#)

What evidence do I need to retain for audit purposes?

For audit purposes, you will need to retain the following documentation either in paper form or electronic form:

- a copy of the documents; and

- evidence that a stamp duty determination has been made (i.e. Certificate of Stamp Duty, Document ID or stamped document).

What Section(s) of the *Stamp Duties Act 1923* applies?

As there is no conveyance to another person the document is **not** liable to stamp duty under any other head of duty.

What stamp duty is payable on this document?

This document is not liable to stamp duty and is self-determined as **Not Chargeable**.

The Lands Titles Office requires these documents to have a Document ID prior to lodgement for registration.

Example

Road Closure – Same Parties

The ABC Council has executed a road closure transfer to itself for no consideration.

The document is self-determined under this document type as **Not Chargeable**.

Version History

| Version No. | Release Date |
|-------------|--|
| 1 | May 2018 |
| 2 | November 2018 |
| 3 | July 2019 Hyperlinks updated – April 2022 |
| 4 | August 2023 |