



The dates you commenced employing in South Australia and/or other States/Territories are entered on the **Employment** screen. These details are required to calculate your organisations liable date, deduction entitlement and group status.

1. Enter the **Date employment commenced in South Australia** in the format of DD/MM/YYYY or click on the calendar icon and select the date.
2. If you employ in States/Territories other than South Australia, select **Yes** and select the date/s for the relevant State(s)/Territory(s) by clicking on the calendar icon .

You must provide the commencement dates for each State/Territory in which you employ.

If you do not employ in States/Territories other than South Australia, select **No**.

Employment commencement dates are required to calculate your organisations liable date, deduction entitlement and group status.

A group exists where:

- i. Your business is owned by another business
- ii. Your business owns other businesses
- iii. The same person or persons together have a controlling interest in your business and another business
- iv. Your business has common employees with another business

For additional information on the grouping provisions contained in the *Payroll Tax Act 2009* please [click here](#).

A group does not exist if other regional branches operate under the one ABN.

* Denotes a mandatory field.

Date employment commenced in South Australia *:

Do you employ in States/Territories other than South Australia *: Yes No

Australia Capital Territory:

New South Wales:

Northern Territory:

Queensland:

Tasmania:

Victoria:

Western Australia:

Are you a member of a "group" as defined by the *Payroll Tax Act 2009*? *: Yes No

3. You also need to indicate '**Are you a member of a 'group' as defined by the Payroll Tax Act 2009?**

For further information about Groups, refer to the information box and link on the **Employment** screen.

4. Click on the  button.