

COVID-19 Monthly Returns Return Periods December 2020 to May 2021

Help

COVID-19 relief measures

The South Australian government have introduced <u>COVID-19 relief measures</u> for the return periods March 2020 to May 2021 (lodged between April 2020 to June 2021).

This RevenueSA Online help is for the return periods December 2020 to May 2021.

Lodge a monthly return

1. If your business or business group's reported Australian (annualised grouped) wages was \$4 million or less for 2018-19 and you were registered for payroll tax and completed your 2018-19 Annual Reconciliation, RevenueSA will automatically apply a payroll tax waiver. This will be reflected on screen.



Your business will receive a waiver for payroll tax for the return periods of March 2020 to May 2021. For more information regarding eligibility please refer to RevenueSA Website A final determination will be made during the completion of the annual reconciliation.

Businesses and business groups with Australian (annualised grouped) wages above \$4 million that have deferred any payroll tax liabilities (prior to January 2021) have the option to request an extended repayment plan by completing the online request.



COVID-19 Relief Extended

As COVID-19 continues to adversely impact many South Australians financially, relief is available for taxpayers who meet specific criteria. Read more about it on the RevenueSA Website.

If you have deferred any payroll tax liabilities due to COVID-19 (prior to January 2021), the option to request an extended payment plan is available. To apply for a COVID-19 Extended Payment Plan for any deferred payroll tax liability, please complete the online request.

2. The JobKeeper wage subsidy is exempt from payroll tax. Any payments made in addition to the JobKeeper amount are liable for payroll tax.

For example, if a business pays an employee \$200 + the full JobKeeper payment each fortnight, the \$200 is declared as wages and the JobKeeper payment is exempt from payroll tax.

The JobKeeper payments are recorded in your return for reporting purposes only and don't form part of your taxable wages.

For more information about JobKeeper see our website.



Indicate if your business paid wages to employees as part of the JobKeeper Payment Scheme.



3. Businesses or business groups with wages over \$4 million that qualify for the JobKeeper Payment Scheme between 4 January 2021 and 28 March 2021 will receive a payroll tax waiver for their December 2020 to May 2021 return periods. You may be required to provide evidence to show your entitlement to receive JobKeeper support payments, you may also be subject to an audit by RevenueSA.

Indicate if your organisation will be eligible for the JobKeeper Payment Scheme between 4 January 2021 and 28 March 2021.



4. Wages paid to apprentices and trainees are exempt from payroll tax for the **first 12 months** for apprentices and trainees that commenced a relevant Contract of Training between **10 November 2020 and 30 June 2021 (inclusive).** To claim the exemption, answer the following question when completing your monthly return:



Please Note: The wages paid to **eligible** apprentice and trainees will need to be recorded in your wage component split in the Apprentice/Trainee Exempt Wages field (this does not impact your payroll tax liability).

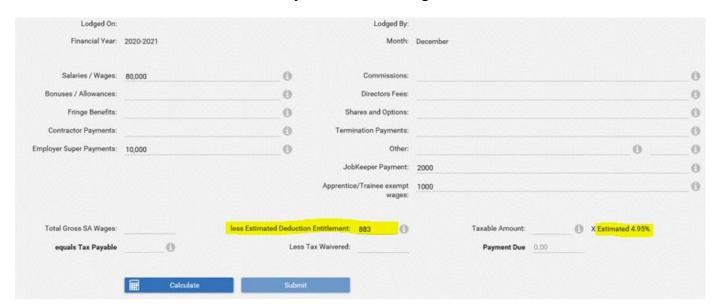


5. Enter your wage component split in whole dollars for the month. If no salaries/wages were paid enter \$0. If no amounts were paid in a category you can leave the field blank. For more information about taxable wages refer to the <u>Payroll Tax Guide to Legislation</u>.

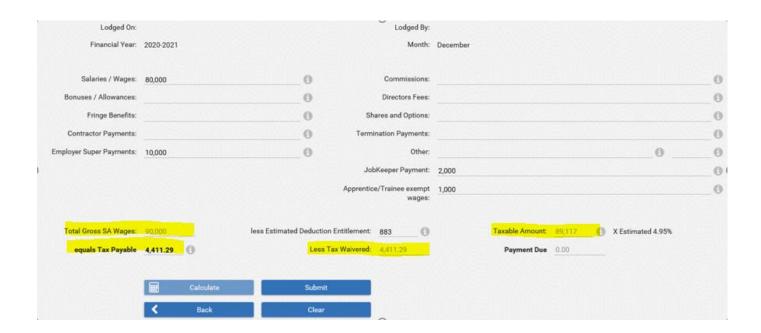


6. The **Estimated Deduction** is automatically populated and can be overridden if required.

The **Estimated Tax Rate** is based on your estimated wages.

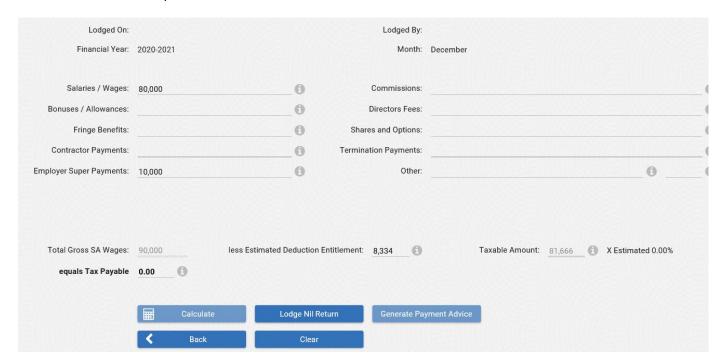


Once you click on the Calculate button, the system will display the Total Gross SA Wages,
 Taxable Amount and calculate the Tax Payable. A Tax Payable or Tax Waivered field will be populated if applicable.

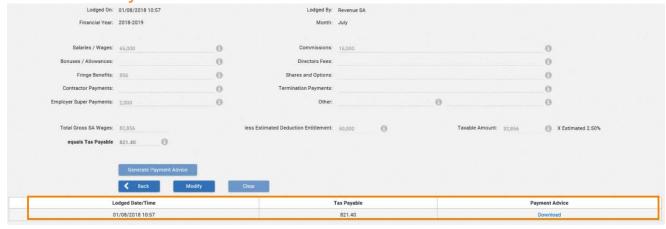


- 8. Review the information entered.
 - If you are eligible for a waiver of monthly return payment click on Submit.

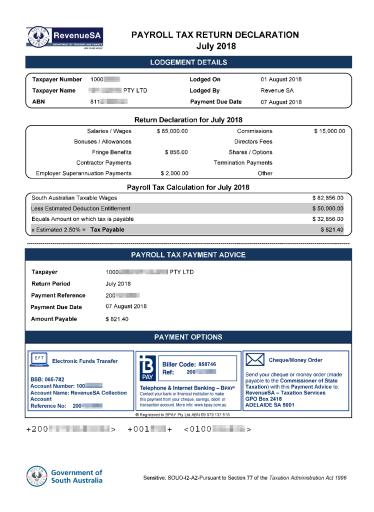
- If you are not eligible for a Waiver click on Generate Payment Advice (EFT, BPAY and cheque) or select Authorise Payment (EPA)
- If the calculation has resulted in \$0 payable click on the Lodge Nil Return button (a pop-up confirmation will display confirming you are reporting zero tax payable for the period). Click OK to proceed.



9. A return record will be created in the table with the **Lodged Date/Time**, the **Tax Payable** calculated and **Payment Advice**.



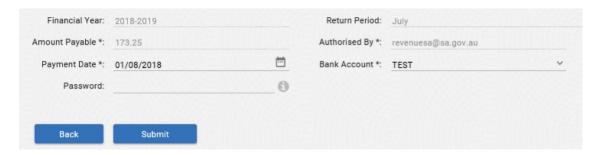
10. Click on the link to open the **Payment Advice**.



If there is an amount payable refer to the payment options available to make your payment to RevenueSA. Payment can be made either via EFT, BPAY or Cheque. Payments made via EFT or BPAY must contain the correct payment reference number. This will ensure that the payment is allocated correctly.

If there is an amount payable, click on the **Authorise Payment** button for an EPA lodgement.

The **Payment Date** defaults to the current date. You can specify your payment date if you wish to schedule this to be paid on the due date.



Where you have multiple bank accounts you can select a **Bank Account** from the dropdown list.

Select **Submit**. The payment will be debited from your nominated bank account.



