The **Group Wages** screen gives you the option to enter a breakdown of the wages paid by each Group member during the financial year. These details are then used to determine your actual deduction entitlement for the current financial year. If you choose not to enter wages for group members no deduction entitlement will be calculated.

Amounts should be entered in dollar amounts only and should include details of the June monthly wages for your organisation and all group members.

As the Designated Group Employer (DGE) for the period 01/07/20 to 30/06/20 you can claim a deduction entitlement for your group.

To calculate a deduction entitlement all group members must be declared even if they did not employ in South Australia.

To receive a deduction entitlement select Yes. The SA registered group members are pre-populated below based on information you have previously supplied. Please review and enter any additional SA and Interstate group members. To add a group member click the (+) icon. Then click *Select* to enter the ABN or Name of the group member and click Search. From the search results select the ABN and enter the wages details for each group member record. Repeat this process until all group members' wages have been recorded.

If No is selected no deduction entitlement will be calculated.

Group Members

Do you wish to record all group members' wage details? *: ◯ Yes ◯ No

1. If you do **not** wish to enter Group Member wages, select **No** and then click the **Next** button. The **Reconciliation Calculation** screen will be displayed.

    NOTE: selecting this option will result in your organisation <u>not</u> receiving any deduction entitlement for the current year.

2. If you **do** wish to enter Group Member wages, select **Yes**.

Enter wages for group members

The **Group Members** section allows you to enter wages for other members in the group.

1. The table is populated with the wage details you entered on the **SA Wages** and **Interstate Wages** screens for the Designated Group Employer (DGE).

2. To enter wages for a group member click on the **Add** ⊕ button.

3. Click on the **Select** [🔍 Select] button to select the ABN for the group member that you are entering wage details for.

4. Enter the **ABN** or **Name** of the entity that is the group member, then click on the **Search** [🔍 Search] button.

5. Select the relevant entity from the **Search Results**.

6. The **Group Members** section now has a row added to the table for you to enter details for the group member. Enter the:

    - **Date Group Member From** (DD/MM/YYYY)
    - **Date Group Member To** (DD/MM/YYYY)
    - **SA Taxable Wages Paid / Payable** for the group member
    - **Interstate Taxable Wages Paid / Payable** for the group member

    Amounts should be entered in dollar amounts only and should include details of the June wages. If no wages were paid either in SA or Interstate enter a zero (0).

    The values displayed in the **Total Group SA Wages** and the **Total Group Interstate Wages** will change as you enter wages for group members.

Field	Description
Select ABN	**Select** button, used to search for group member ABN and Name.
Group Member ABN	ABN for the group member.
Group Member Name	Name of the group member.

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Field	Description
Date Group Member From	Start date for group member in this group for this annual reconciliation.
Date Group Member To	End date for group member in this group for this annual reconciliation.
SA Taxable Wages Paid / Payable	South Australian (SA) taxable wages for the group member.
Interstate Taxable Wages Paid / Payable	Interstate taxable wages for the group member.
Total Group SA Wages	Total South Australian (SA) taxable wages for the group.
Total Group Interstate Wages	Total interstate taxable wages for the group.

7. To **add** details for additional group members, click on the **Add** ➕ button, then repeat steps 3 to 5.

   To delete details for a group member, click on the **Remove** ➖ button.

8. Once wages have been added for all group members, click on the **Next** button to move to the next step.