

First Home and Housing Construction Grants Act 2000 South Australia

Application for First Home Owner Grant

- This application will not be accepted unless fully completed, signed in blue or black ink and all required supporting evidence is lodged.
- You must read the First Home Owner Grant 'Lodgement Guide' and 'Terms Used' available at www.revenuesa.sa.gov.au before completing this application.
- Applications must be lodged within 12 months of *completion of the eligible transaction*.
- There are significant penalties for making a false or misleading statement, as well as possible prosecution.
- Please answer all questions and tick the appropriate boxes.

OFFICE USE ONLY	
UIN	<input type="text"/>
Application reference	<input type="text"/>
Application received by	<input type="text"/>
Date lodged	<input type="text"/> / <input type="text"/> / <input type="text"/>

SECTION 1 Eligibility criteria

- NOTE:
- Eligibility is determined as at the date of lodgement of the application.
 - All *applicants* and their *spouse/domestic partner* must be considered when answering eligibility questions.

Eligibility checklist

	YES	NO
1. Is this the first time each applicant and/or their <i>spouse/domestic partner</i> will receive a First Home Owner Grant under the <i>First Home and Housing Construction Grants Act 2000</i> or a corresponding Act in any state or territory of Australia?	<input type="checkbox"/>	<input type="checkbox"/>
2. Is each applicant and their <i>spouse/domestic partner</i> a person who has never owned a residential property , either jointly, separately or with some other person before 1 July 2000 in any state or territory of Australia? NOTE: Applicants are not eligible for a grant if they or their <i>spouse/domestic partner</i> have held a <i>relevant interest</i> in <i>residential property</i> prior to 1 July 2000, even if they have never occupied the property.	<input type="checkbox"/>	<input type="checkbox"/>
3. Is each applicant and their <i>spouse/domestic partner</i> a person who has never occupied a <i>residential property</i> for a continuous period of at least six months in which they acquired a <i>relevant interest on or after 1 July 2000</i> in any state or territory of Australia?	<input type="checkbox"/>	<input type="checkbox"/>
4. Is each applicant a <i>natural person</i> (that is not a company), who is at least 18 years of age and who does or will on completion of the transaction, own the property in their own right and not in any capacity as a trustee?	<input type="checkbox"/>	<input type="checkbox"/>
5. Is at least one applicant a <i>permanent resident</i> or Australian citizen?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will each applicant be occupying the <i>home</i> as their <i>principal place of residence</i> for a continuous period of at least six months commencing within 12 months of <i>completion of the eligible transaction</i> ?	<input type="checkbox"/>	<input type="checkbox"/>
7. Has each <i>applicant on or after 1 July 2000</i> , either: <ul style="list-style-type: none"> ▪ entered into a contract for the purchase of a <i>new home</i> in South Australia; ▪ entered into a contract to have a <i>home</i> built in South Australia; OR ▪ in the case of an <i>owner builder</i>, commenced construction of a <i>home</i> in South Australia? (i.e. laying of foundations). 	<input type="checkbox"/>	<input type="checkbox"/>

Determination of eligibility

If you answered 'YES' to ALL of the above questions, you may be entitled to receive the First Home Owner Grant subject to the written decision being made by the *Commissioner*.

Please attach additional information (where applicable) to support your eligibility for the First Home Owner Grant.

SECTION 2 Applicant details

- NOTE:
- It is essential that **ALL applicants** must complete this section.
 - If there are more than two *applicants*, please complete and attach an additional application form.
 - Each *applicant* must sign the 'Declaration by applicant' at Section 6.

Number of applicants

How many people will have a *relevant interest* in the property?

Related or associated party transactions

Are any of the *applicants* or their *spouse/domestic partner(s)* related to or associated with the vendor or builder?

Yes No
 If yes, please provide evidence of the *consideration* paid. (Refer to lodgement guide).

Indigenous Australian

This question is optional - the information will only be used for statistical purposes by Commonwealth and state governments, and has no bearing on your application.

Are any of the *applicants* Aboriginal or Torres Strait Islander?

Yes No

	Applicant 1 (Contact applicant)	Applicant 2
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> N/A	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> N/A
First name	<input type="text"/>	<input type="text"/>
Middle name(s)	<input type="text"/>	<input type="text"/>
Family name	<input type="text"/>	<input type="text"/>
Name on birth certificate (if different from above)	First name <input type="text"/>	First name <input type="text"/>
	Middle Name(s) <input type="text"/>	Middle Name(s) <input type="text"/>
	Family Name <input type="text"/>	Family Name <input type="text"/>
Have you ever used any name other than the name(s) declared above?	<input type="checkbox"/> Yes - list name(s) below <input type="checkbox"/> No	<input type="checkbox"/> Yes - list name(s) below <input type="checkbox"/> No
	<input type="text"/>	<input type="text"/>
Date of birth	<input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y	<input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
Place of birth	State/territory <input type="text"/>	State/territory <input type="text"/>
	Country <input type="text"/>	Country <input type="text"/>
Daytime telephone number	(<input type="text"/>) <input type="text"/>	(<input type="text"/>) <input type="text"/>
Email address	<input type="text"/>	<input type="text"/>
Current residential address	Street No. <input type="text"/>	Street No. <input type="text"/>
	Street Name <input type="text"/>	Street Name <input type="text"/>
	Suburb/Town <input type="text"/>	Suburb/Town <input type="text"/>
	State <input type="text"/> Postcode <input type="text"/>	State <input type="text"/> Postcode <input type="text"/>
Address for service of notices (if different from above)	Street No. <input type="text"/>	Street No. <input type="text"/>
	Street Name <input type="text"/>	Street Name <input type="text"/>
	Suburb/Town <input type="text"/>	Suburb/Town <input type="text"/>
	State <input type="text"/> Postcode <input type="text"/>	State <input type="text"/> Postcode <input type="text"/>
Do you have a <i>spouse/domestic partner</i> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you have a <i>spouse/domestic partner</i> , will your <i>spouse/domestic partner</i> have a <i>relevant interest in the home</i> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Tick the states and/or territories in which you have lived.	<input type="checkbox"/> ACT <input type="checkbox"/> NSW <input type="checkbox"/> NT <input type="checkbox"/> QLD <input type="checkbox"/> SA <input type="checkbox"/> TAS <input type="checkbox"/> VIC <input type="checkbox"/> WA	<input type="checkbox"/> ACT <input type="checkbox"/> NSW <input type="checkbox"/> NT <input type="checkbox"/> QLD <input type="checkbox"/> SA <input type="checkbox"/> TAS <input type="checkbox"/> VIC <input type="checkbox"/> WA

SECTION 3 Spouse/domestic partner details

- NOTE:
- This section must be completed where the *spouse/domestic partner* of an *applicant* has not been specified as an **applicant** in Section 2 of the application.
 - Applicant's spouse/domestic partner must sign the spouse/domestic partner Declaration at Section 7.**

	Spouse/domestic partner of Applicant 1	Spouse/domestic partner of Applicant 2
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> N/A	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> N/A
First name	<input type="text"/>	<input type="text"/>
Middle name(s)	<input type="text"/>	<input type="text"/>
Family name	<input type="text"/>	<input type="text"/>
Name on birth certificate (if different from above)	First name <input type="text"/>	First name <input type="text"/>
	Middle Name(s) <input type="text"/>	Middle Name(s) <input type="text"/>
	Family Name <input type="text"/>	Family Name <input type="text"/>
Have you ever used any name other than the name(s) declared above?	<input type="checkbox"/> Yes - list name(s) below <input type="checkbox"/> No	<input type="checkbox"/> Yes - list name(s) below <input type="checkbox"/> No
	<input type="text"/>	<input type="text"/>
Date of birth	<input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y	<input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
Place of birth	State/territory <input type="text"/>	State/territory <input type="text"/>
	Country <input type="text"/>	Country <input type="text"/>
Daytime telephone number	(<input type="text"/>) <input type="text"/>	(<input type="text"/>) <input type="text"/>
Tick the states and/or territories in which you have lived.	<input type="checkbox"/> ACT <input type="checkbox"/> NSW <input type="checkbox"/> NT <input type="checkbox"/> QLD <input type="checkbox"/> SA <input type="checkbox"/> TAS <input type="checkbox"/> VIC <input type="checkbox"/> WA	<input type="checkbox"/> ACT <input type="checkbox"/> NSW <input type="checkbox"/> NT <input type="checkbox"/> QLD <input type="checkbox"/> SA <input type="checkbox"/> TAS <input type="checkbox"/> VIC <input type="checkbox"/> WA

SECTION 4 Property and transaction details

Address of Property

Lot No Unit No Street No Street name

Suburb/Town State S A Postcode

Date when occupation as a *principal place of residence* commenced or is intended to commence (If not known please estimate) D D M M 2 0 Y Y

Title details

Lot No. Plan No. Plan Type* Volume Folio

* **SP** for Strata Plan or **PS** for Plan of Subdivision.

Transaction Details

Date of Contract (or if owner builder, date the foundations were laid) D D M M 2 0 Y Y

Date of Settlement (or if building, date of completion) D D M M 2 0 Y Y

NOTE: If lodging with an *approved agent*, please estimate

What type of transaction does this application refer to? Please tick one: (See Lodgement Guide for descriptions)

<input type="checkbox"/> Off-the-plan Purchase Price \$ <input type="text"/>	<input type="checkbox"/> New home Purchase Price \$ <input type="text"/>	<input type="checkbox"/> Contract to build Construction Price (A) \$ <input type="text"/> Land Value (B) at date of contract \$ <input type="text"/> Total (A + B) \$ <input type="text"/>	<input type="checkbox"/> Owner builder Market value of the property as at the time when the building is complete and ready for occupation as a place of residence \$ <input type="text"/>
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All evidence sighted

Name of person sighting evidence

Payment eligibility date
 D D M M 20 Y Y
(Enter settlement, completion or first drawn down date only)

Accepted property value
\$

Please Note: If the purchase price/market value for your property exceeds the FHOG transaction threshold* you will not be eligible for the First Home Owner Grant

*FHOG transaction threshold is \$650,000 for contracts entered into on or after 15 June 2023, or \$575,000 for contracts entered into on or between 17 September 2010 and 14 June 2023.

Does the transaction relate to the purchase or construction of a home on a *genuine farm*?

No Yes If 'Yes', please advise the value of home and curtilage area. \$

SECTION 5 Payment details

- NOTE:
- If applying with **RevenueSA**, the grant will be paid by electronic funds transfer into the account nominated below.
 - If you are applying with an *approved agent*, please **DO NOT** complete the account details below as the grant will be paid through the *approved agent*.

Name of financial institution and branch	<input type="text"/>
Account name (e.g. John & Jane Citizen)	<input type="text"/>
BSB Number (must have 6 numbers)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Account number (maximum of 9 numbers)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

* DO NOT include dashes or spaces

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Applicant reference

SECTION 6 Declaration by *applicant(s)*

- I have completed the application form and I declare that all copies of documents attached in support of this application are a true copy of the original document.
- I declare that I have not previously received and retained the grant under the *First Home and Housing Construction Grants Act 2000* or a corresponding Act in another state or territory, either alone or together with any other person or persons.
- I declare that I have not owned a *home* or had a *relevant interest* in a *residential property* within Australia **prior to 1 July 2000**.
- I declare that I have not **owned** and occupied, for a continuous period of at least six months, a *residential property* within Australia in which I acquired a *relevant interest* **on or after 1 July 2000**.
- I declare that I own the property in my own right and not in any capacity as a trustee.
- I declare that at the date of lodgement of this application **at least one applicant** for the grant is a *permanent resident or an Australian citizen*.
- I declare that the transaction to which my application relates does not exceed the FHOG transaction threshold as stated in the Lodgement Guide.
- I will be residing in the *home* that is the subject of this application as my *principal place of residence* for a **continuous period of six months** commencing within 12 months of *completion of the eligible transaction*.
- I am purchasing or building a new home that satisfies the transaction eligibility criteria.
- I undertake to notify the *Commissioner* of any *notifiable event* in writing relevant to the requirements under the *First Home and Housing Construction Grants Act 2000* within 14 days from the occurrence of that *notifiable event*.
- I have read and understood the information prepared by RevenueSA relating to the conditions of eligibility. I accept that if the conditions are not met, I may not be entitled to receive or retain the grant.
- I authorise RevenueSA to access and exchange information about me to verify my eligibility for the First Home Owner Grant with the *approved agent* (where applicable), other state, territory and Australian government agencies and commercial organisations as permitted by law.
- I understand that the *approved agent* is not authorised by RevenueSA to offer any advice or assistance on the conditions of eligibility for the grant, or on the completion of this application.
- I authorise the *approved agent* to hold the grant until *completion of the eligible transaction* and to repay the grant to the *Commissioner* if the transaction is not completed within 28 days of the date specified.
- I authorise the *Commissioner* to address all correspondence relating to this application to *Applicant 1* at the address nominated.
- I acknowledge that I may be required to repay the grant, be liable for penalties and may also be prosecuted for dishonestly making a false or misleading statement in or in connection with this application for the grant.
- I authorise RevenueSA to deposit the grant into the account nominated in Section 5 (ensure account details are correct) or into the *approved agent's* nominated account when lodged with the *approved agent*.

	Applicant 1	Applicant 2
Name	<input type="text"/>	<input type="text"/>
Signature	<input type="text"/>	<input type="text"/>
Date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Before me (signature of witness)*	Signature <input type="text"/>	Signature <input type="text"/>
Full name and address of witness	Name <input type="text"/>	Name <input type="text"/>
	Street No. <input type="text"/>	Street No. <input type="text"/>
	Street Name <input type="text"/>	Street Name <input type="text"/>
	Suburb/Town <input type="text"/>	Suburb/Town <input type="text"/>
	State <input type="text"/>	State <input type="text"/>
	Postcode <input type="text"/>	Postcode <input type="text"/>

* Witness must not be an *applicant* or *spouse/domestic partner* of an *applicant* and must not be related to the *applicant* or *spouse/domestic partner*

SECTION 7 Declaration by spouse/domestic partner(s)

1. I declare that the *spouse/domestic partner* details in Section 3, in so far as they relate to me, are true and correct.
2. I declare that I have not previously received and retained the grant under the *First Home and Housing Construction Grants Act 2000* or a corresponding Act in another state or territory, either alone or together with any other person or persons.
3. I declare that I have **not owned** a *home* or had a *relevant interest* in a *residential property* within Australia **prior to 1 July 2000**.
4. I declare that I have **not owned and occupied** for a continuous period of six months a *residential property* within Australia in which I held a *relevant interest* on **or after 1 July 2000**.
5. I authorise RevenueSA to access and exchange information about me that may affect the *applicant's* eligibility for the First Home Owner Grant with the *approved agent* (where applicable), other state, territory and Australian government agencies and commercial organisations as permitted by law.
6. I acknowledge that I may be prosecuted and fined for dishonestly making a false or misleading statement on or in connection with this application for the grant.

	Spouse/domestic partner of Applicant 1	Spouse/domestic partner of Applicant 2
Name	<input type="text"/>	<input type="text"/>
Signature	<input type="text"/>	<input type="text"/>
Date	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="2"/> <input type="text" value="0"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="2"/> <input type="text" value="0"/> <input type="text" value="Y"/> <input type="text" value="Y"/>
Before me (signature of witness)	Signature <input type="text"/>	Signature <input type="text"/>
Full name and address of witness	Name <input type="text"/>	Name <input type="text"/>
	Street No. <input type="text"/>	Street No. <input type="text"/>
	Street Name <input type="text"/>	Street Name <input type="text"/>
	Suburb/Town <input type="text"/>	Suburb/Town <input type="text"/>
	State <input type="text"/>	State <input type="text"/>
	Postcode <input type="text"/>	Postcode <input type="text"/>

* Witness must not be an *applicant* or *spouse/domestic partner* of an *applicant* and must not be related to the *applicant* or *spouse/domestic partner*

Lodgement of your Application

By post to: RevenueSA
PO Box 1353
ADELAIDE SA 5001

SECTION 8 Supporting documentation checklist

- NOTE:
- To ensure your application is processed in a timely manner, make sure the application is fully completed, signed and dated.
 - Please complete the checklist to ensure you have attached the required supporting documentation defined in the lodgement guide. Attach these papers to this page.
 - Your application may be returned to you if not fully completed or all the required supporting documentation is not attached.
 - Additional documents may be requested after lodgement of your application.

Supporting documentation checklist

Applicant to tick if attached
Approved agent or RevenueSA use only

NOTE: Refer to the Lodgement Guide for the documentation required.

Proof of identity of all *applicants* and their *spouse/domestic partner*

NOTE: **For applications lodged with Approved Agents** – only **Category 1** needs to be addressed (refer to the Lodgement Guide). Certification is not required.

For applications lodged with RevenueSA – do not send original documents, **only send legible copies**. Please provide at least **one** document from the list in **Section 1 – Proof of Identity** (refer to the Lodgement Guide).

Proof of identity - Section 1

- Identification document from list in Section 1 - Proof of Identity.

Additional proof of identity supporting evidence (if applicable)

- a marriage, divorce or death certificate or change of name certificate.
- a statutory declaration for those who are separated.

Transaction type

Contract to purchase a new home of off-the-plan home

- a copy of your Contract for Sale, dated and signed by the vendor and purchaser.
- a Confirmation of Settlement form.
- if purchasing a new home, documentation evidencing that the property meets the definition of a new home, such as a statement from the vendor.
- if purchasing a home off-the-plan, a Certificate of Occupancy from the developer confirming that the apartment has been completed and is ready to be occupied, including the date this occurred.

Where there is no contract, or the sale of the property is between family members or *related or associated parties*:

- a stamped and dated copy of the transfer signed by all parties.
- a Confirmation of Settlement form.
- evidence that consideration has been paid.

Contract to build a home

- a copy of your *Contract to build* dated and signed by all parties.
- a copy of the first progress payment invoice for the laying of the foundations.

Owner builder

- a copy of all major receipts for building costs incurred for the construction of the *home*, e.g. foundations/stumps, timber framing, cladding, plumbing, electricity, roofing, kitchen. The evidence submitted must not include your own labour costs.
- Statutory Declaration that states that the *home* is complete, and is ready to be occupied as a place of residence, and the date that this occurred.

Related or associated party transactions

- Supporting evidence if your application is a *related or associated party* transaction. Please refer to the Lodgement Guide.

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Name of person sighting the documentation above

Name of employer

Signature

Date

D	D	M	M	2	0	Y	Y
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