

The opinion process is different depending on whether the transaction is reportable for Commonwealth Reporting.

Further information can be found on the [Commonwealth Reporting](#) page of RevenueSA's website.

Commonwealth Reporting Transactions

Is the transaction reportable to Commonwealth?

No	Yes
<p>You are not required to complete a Workspace.</p> <p>You can <i>commence</i> the Opinion lodgement process.</p> <p>You will be required to select the document type that you think is most applicable and enter some basic data in relation to the transaction, including the title reference (if applicable) and party data, as well as flagging whether it is an eConveyancing transaction</p>	<p>You are required to complete a workspace in the Portal, prior to being able to lodge the document for Opinion. You can do this at the time of the lodgement, however you are encouraged to start the workspace earlier in the process to ensure all data is available.</p> <p>For reportable transactions you will be required to select the Workspace that relates to the Opinion. The data from the workspace is populated in the Opinion. If you need to edit any of this data prior to submitting the Opinion for assessment then you are required to do so in the Workspace.</p>

Opinion

As you navigate throughout the process an onscreen progress bar will track your progress. **Help is available by** selecting the *Help* button (top right of screen) will return system help, specific to where you are in the progress bar.

You are able to exit at any time and resume the document later. The Opinion will be saved as a draft and stored in the **Draft** menu item for Opinions.

You are encouraged to upload as much supporting documentation (e.g. copy of the contract). This will ensure we are able to assess your Opinion as efficiently as possible should we require further information.

See the [Stamp Duty Document Guide \(Opinion\)](#) for examples of supporting documentation.


Once you click **Confirm** on the Opinion it will be submitted to RevenueSA and commence the assessment process. You will see the status of the document has updated to **Awaiting Assessment**. Once this status has been set you can no longer edit either the workspace or the Opinion Document.

Following the submission the document will be reviewed by RevenueSA, who will either issue a **Notice of Assessment** or a **Requisition**, requesting you to provide additional information. You will receive these via email and can also view them online.

If you receive a requisition you can access this online and respond, either by uploading a response to the requisition or through typing a response online.

Once an assessment has been issued you are required to pay any outstanding fees, prior to being able to access the stamping information. Use the rubber stamp issued when you were approved for RevNet to manually stamp the original and each copy of the document.

You then **Complete Opinion** process in RevenueSA Online.

Please Note: The presence of the *bell*  in the menu names, this indicates that there is a document with an action required, either for payment or to reply to a requisition.

Who can I contact if I need help with my Opinion?

Please contact Rev Support via email or telephone.

Email: revsupport@sa.gov.au phone: (08) 8207 2333

Please also refer to the RevenueSA Online [Frequently Asked Questions](#) page and [Stamp Duty Document Guide \(Opinions\)](#) for further information.