



- 1 Reporting Type
- 2 Details
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- 4 Confirm
- 5 Payment Details
- 6 Stamp

1. Indicate whether the document has an associated Commonwealth Reporting Workspace.

If you are unsure whether you are required to complete a Commonwealth Reporting Workspace you can check the list of [Commonwealth Reporting Documents](#).

Commonwealth Reporting

Commonwealth Reporting Document? *: Yes No [Click Here for a List of Commonwealth Reporting Documents](#)

2. Where there is an associated Commonwealth Reporting Workspace you are required to provide the **Workspace ID**. You can select this from a drop down list or enter the ID directly into the Workspace field.

Commonwealth Reporting

Commonwealth Reporting Document? *: Yes No [Click Here for a List of Commonwealth Reporting Documents](#)

Workspace *: W100107736 x [Open Workspace in New Window](#)

Alternatively if you have not completed the Commonwealth Reporting you can select  to commence the Commonwealth Reporting workspace.

3. You are also required to indicate whether the transaction will be processed through eConveyancing (PEXA). This is to ensure that you don't pay the LTO Fees twice, if you select **eConveyancing** the LTO Fees component will not be available.

Commonwealth Reporting

Commonwealth Reporting Document? *: Yes No [Click Here for a List of Commonwealth Reporting Documents](#)

eConveyancing:

4. Press **Next** to continue.